



*Our mission: To be a compassionate, welcoming community that nurtures spiritual growth and practices justice.*

## **Board of Directors Meeting Minutes – October 18, 2023 7:00 PM**

**Board present:** Kim Reid, President; Paul Trewartha-Weiner, Vice President; Kimberly Edson., Secretary, John Helmers, Treasurer. Aleta Borrud, Brianna Berg, Jodi Edmonson, Rod Milbrandt & John Tacinelli, Members at Large, Rev. Luke Stevens-Royer, ex officio

### **Absent:**

1. Kim Reid called the meeting to order.
2. Chalice Lighting and Reflection – Paul provided a reflection on Heritage sharing the poem *Rember* by Joy Hargo.
3. Approve September Agenda & Minutes. Motion to approve the agenda made by Paul, Aleta seconded. Motion carried. Motion to approve the minutes was made by John T. and seconded by John H. Motion carried.
4. Ministers Report (Luke)
  - a. Conversations with long time members about the new governance structure we very positive – that change is hard and they are now happy with the way things are.
  - b. Luke shares a new practice to better create a work life balance. Luke is no longer checking email on his phone.
  - c. An offer for the Social Justice coordinator position is in process.
5. September Church financials. John H. shared Connie's notes on the budget and highlights of the financial reports. Both expenses and revenues are higher than projected.
  - a. John H. reported the gas and oil stocks have been sold (after receiving the dividends) and those funds were moved to the building our futures fund.
  - b. We are still working on the roof. We have 2 options – patch or replace. The insurance funds will cover the patching of the roof. A full replacement will cost more funds than the insurance covers. The choice may depend upon who we are able to sell the building. Meritt will inspect the roof and ensure it is watertight before it snows and will check back in the Spring as to how we want to move forward. There are some questions about what insurance company will require.
6. Building Our Future Beyond Ourselves
  - a. The financial statement for the BOFBO was shared that includes the current expense and revenue received. There is a deficit over our planned budget due

to the upfront professional expenses for the architects and engineers. Feedback on the report is welcome.

- b. Guest Rachel Maxwell provided their Financial Feasibility Study Report. It is being sent to the board. A robust analysis was shared with the board. It is anticipated we could raise between 2.9 million – 3.2 million and next steps were suggested.
  - c. Tasks for the Oct. 25th Special Board Meeting focused on the new building.
    - i. Translate the information from Rachel Maxwell and make the decisions related to our next steps.
    - ii. Discussion of putting the building on the market.
    - iii. Vote of the Congregation for conducting the Capital campaign.
    - iv. We also need to detail the cash flow for the continuing work of BOFBO
7. Other Topics/New Business
- a. Shared Ministry. An update from the shared ministry meeting was shared and the notes from that meeting are available to the board on the Google Drive.
  - b. There is a recommendation for adding an additional person to the shared congregational life shared ministry team. The board is looking for input as to what they are looking for in a new team member so that the board may recruit for that position.
8. Adjourn

**Next meeting: October 25th 7:00 PM; Joint Building Our Future and Board Meeting in the chapel.**