

ADMINISTRATIVE TEAM

MEETING NOTES

Date: November 20, 2022

Time: 12:00 pm

Location: Peabody Room

Attending: Barb Foss, Walt Rothwell, Julie Larson-Keller, Erika Fetterman, George Huston

Topic 1: Memorial Garden – Update on Moving Memorial Garden

- Walt met with the Memorial Garden team to talk about thoughts on moving the Memorial Garden. It was decided that we table discussions until after the vote in January. Keeping in mind that no matter the decision in January, the Memorial Garden will have to be moved and/or stored and that it will be done with ceremony, care, empathy, and respect. Walt will bring to the board verbiage change to the Memorial Garden policy. Changing the word “sample” to “samples or sampling.”

Topic 2: Outdoor Property Workday Attendance (PWD)

- Barb Foss brought up the fact that the last PWD was not very well attended. This could be for a number of factors. Recommend to keep PWD as they are scheduled. A large scaled inside/outside work day will be scheduled in spring of 2023.

Topic 3: Tree Line behind church

- Walt spoke about how the Board mentioned getting an arborist to come out and look at the tree line in back of the church. It was decided to wait until the vote in January to determine if/when and arborist should look at the property

NOTES AND ACTION ITEMS

- Our next meeting will be on Sunday, January 15, 2023 at 12 pm in the Peabody Room
- Future Meetings
 - Discuss a property work day in the spring – inside the building
 - Admin team will want to pause and reflect in 2023 whether we have fully engaged all relevant planners concerning the building (stay or go)