

**Financial Stewardship Program Team  
Fall Meeting  
September 25, 2022**

Members present: John Helmers, Connie Schuelka, Katherine Logan, Beth Schmidt

Members absent: Dave Edmonson

Agenda:

1. Schedule team meeting dates
  - a. Winter: January 11, 2023 at 1:00 pm to discuss proposed budget
  - b. Spring: April 12, 2023 at 1:00 pm to plan for the following year
  - c. Summer: July 12, 2023 at 1:00 pm to reflect on the year
  
2. Identify roles for team members
  - a. Notetaker – Connie
  - b. Facilitator – John
  - c. Auction representative – John
  - d. Endowment/planned giving representative – Katherine
  - e. Stewardship/pledge drive representative - Beth
  
3. Develop team goals for the year
  - a. Update financial policies and procedures
  - b. Update bylaws that pertain to finance
  - c. Review UUA guidelines for financial stewardship on UUA website
  - d. Set up graphs and “at a glance” financials (John and Connie)
  - e. Make use of Realm and/or Google docs to share financials
  - f. Review church finance basics with Katherine and Beth (Connie)
  
4. Communication
  - a. Forum topic ideas
    - i. Endowment/planned giving with a guest speaker (maybe Claire Langton Yanowitz). Possibly for December.
    - ii. Church finance 101 and proposed budget. Possibly for late April/early May