



Board Meeting – Sept. 19, 2018

Our Mission: To be a compassionate, welcoming community that nurtures spiritual growth and practices justice.

Meeting Minutes

Board: Gail Bishop, President; Ann Hutton, Vice President; Greg Turosak, Secretary; Rob Harveland, Treasurer; Charyssa Cobb, Kim Reid, Jessica Hoffman, Dave Siljeborg and Joe Lobl, Members at Large; Rev. Luke Stevens-Royer, ex officio

Absent: Rob Harveland, Treasurer; Jessica Hoffman, Member at Large

1. **Call to Order and Chalice Lighting:** Gail called the meeting to order. Gail provided words for reflection and the chalice was lit.
2. **Consent Agenda: Motion** by Kim, second by Dave to accept the consent agenda including the agenda and August 2018 minutes. Approved.
3. **Financial update.** No financial update with Rob not in attendance.
4. **Voting items.**
 - a. **Human Needs Fund.** Gail explained the fund is intended to help members and friends in times of significant emergency and financial need. Discussion regarding amount disbursed resulted in a motion by Joe and second by Charyssa to increase the limits (“generally”) to \$1,000 per member and \$500 per friend. Approved. On overall policy, motion by Ann, second by Kim, was approved.
 - b. **Memorial and Commemorative Fund.** Changes revise the approval section language to be consistent with policy on Reserve-Restricted & Other Fund Purpose/Authorization Policy. Motion by Ann, second by Joe, approved.
 - c. **Sharing the Offering with Charitable Organizations.** Gail explained that the changes clarify the policy. Rev. Luke noted separation of policy and procedure. Motion by Joe, second by Ann, was approved.
5. **Minister’s report.** Rev. Luke explained staffing transition with Jody Tharp’s imminent departure. In time, he said, the office admin staff would be 2 full-time people. For now, Rev. Luke indicated we won’t be hiring for the 12-hour/week position. He also mentioned that for now, with Jody’s departure, we’ll hold off on the REALM (database) launch.
6. **Status report on smoke, fire alarms.** Greg provided a status update, based on documentation from Dave Edmonson. Work has been completed. Discussion regarding what to do in case of a false alarm. Discussion regarding sextons in resetting panel and alarm.

7. **Sanctuary update.** Gail said the Sanctuary Steering Committee is working to get everyone up to speed. With fire and smoke alarm work complete, work on remodeling conference room can proceed. Dave estimates mid- to late October timeframe. Steering Committee will approach congregation for donations of items for the sanctuary space.
8. **Safe congregation update.** Dave went over various documentation that he received from Jody regarding emergency procedures. Dave will present more at the next board meeting.
9. **Shared ministry evaluation.** Charyssa recapped the input, which included comments from 13 committees and 79 congregants. Much discussion regarding how to display the data.
10. **Board to-do list.** Gail indicated that some of this information could be shared at the Oct. 6 listening session. Regarding information to be covered on Oct. 6, Gail mentioned (a) shared ministry examples, (b) shared ministry evaluation, (c) small group discussion about our building and building needs. Suggestion was that at least one board member be present in each small group. Rev. Luke mentioned that George Huston has agreed to be part of the listening team coordination. Among other steps, this would involve site visits of other congregations leading up to recommendations in the spring regarding next steps. Rev. Luke indicated that the coming year will involve a lot of listening.
11. New business.
 - a. **Board support for RE and youth programs.** Gail said she would be meeting with Joyce Rood and Derik Robertson and that they should know that they have the board's support. Gail mentioned the importance of being present at youth events. She asked the board to think about fund-raising ideas or auction items related to the church's youth.
 - b. **Sept. 26 board forum.** Gail mentioned several topics that could be covered on Sept. 26, among them: alarm system, goals for the year, sanctuary update, long-range items, communications.
 - c. **Girl Scouts.** Gail mentioned a request from the Girl Scouts to meet in the church building. She suggested waiving any rental fee, but requiring a \$50 security deposit, ideas that the board supported by consensus.

Board meeting concludes

Respectfully submitted, Greg Turosak, Secretary