

**First Unitarian Universalist Church
Board Meeting --- May 16, 2018**

Our Mission: To be a compassionate, welcoming community that nurtures spiritual growth and practices justice.

Meeting Minutes

Board: Jerry Katzmann, President; Gail Bishop, Vice President; Ann Hutton-Secretary; Garth Nelson, Treasurer; Charyssa Cobb, Kate Thompson-Jewell, and Greg Turosak, Members at Large; Rev. Luke Stevens-Royer, ex officio

Absent: Randy Crawford and Chris Wendt, Members at Large

Guests: Dave Edmonson, George Huston,

1. **Call to Order and Chalice Lighting:** Jerry called the meeting to order and Rev. Luke provided words of reflection.
2. **Consent Agenda: Motion** by Ann, second by Greg to accept the consent agenda including the meeting agenda, slightly reorder to accommodate our guest, and minutes of the previous meeting, with minor changes. Unanimous.
3. **Update on Sanctuary Activities**
 - a. Update on Fire Alarm Project: Dave reviewed the Executive Summary he prepared for the Board outlining the six bids received to date. He will gather more information from several of the vendors, and continue discussions with the Property Committee. He will inform two of the vendors that they are out of the running. The preference is to have the work done this summer when there is less traffic in the building.
4. **Treasurer's Report**
 - a. **Financial Report:** Garth reported that revenue this month was slightly below expectations. Expenditures have been in line with budget estimates.
 - b. **Stewardship Update:** The pledged amount increased by 9% including 25 new pledges. Of those increasing their pledge, 50% increased by approximately 12%. The JumpStater goal of \$150,000 to jumpstart our next 150 years included responses from approximately half of our pledgers with a total of \$165,792 pledged.

The Board also discussed the possibility of considering a category of Inactive/Honorary membership for those long term members who are no longer able to participate or pledge. The new Board will continue this discussion.
5. **Discussion of Budget Priorities and Approval of the 2018-2019 Budget:** Garth provided a general review of new budget as drafted based on anticipated revenue and earlier budget requests. Budget includes a slight increase in hours for the Coordinator of Congregational Life and the addition of an Office Assistant at 12 hours per week for 10 months. **Motion** by Garth, second by Greg to approved the 2018-2019 budget as discussed. Unanimous. The new Board will have additional discussions in the coming months pertaining to budget priorities.
6. **Corporate Bank Resolution: Motion** by Greg, second by Gail to authorize Ann, as Secretary, to sign the Corporate Bank Resolution. Unanimous.

7. **Authorization to Donate Owatonna Church Records to Steele County Historical Society: Motion** by Charyssa, second by Greg authorizing Jerry, as President, to sign an acknowledgement of the transfer of such records. Unanimous.
8. **Minister's Report:** Rev. Luke reviewed his monthly report.
9. **PAC Team Report:** Gail and Luke offered comments pertaining to the final PAC Team Monitoring Report. The Board reviewed program highlights of the previous month. In the future, the types of details contained in this report will be incorporated into the Minister's report.
10. **Share Ministry 1st Year Evaluation:** Kate reported that she is continuing to receive committee summaries as approved. The online personal comments are continuing to come as well. Reminders will be sent encouraging participation.
11. **2018 Annual Meeting Agenda:** The Board finalized the agenda and discussed meeting logistics.
12. **Additional Information on Sanctuary Activities:** We have received a legal opinion regard Sanctuary from LegalCorp. Jerry shared the opinion with the Sanctuary Steering Committee. The new Board will continue to monitor related activities and have additional discussions on this topic in the coming months
13. **Final Board Meeting:** Jerry offered comments on the productive year and thanked all for their service.

Meeting adjourned.

Respectfully submitted,
Ann Hutton, Secretary