



First Unitarian Universalist Church
Board Meeting Minutes --- June 21, 2017

*Our Mission: To be a compassionate, welcoming community
that nurtures spiritual growth and practices justice.*

Board Members Attending: Jerry Katzmann, President; Gail Bishop, Vice President; Ann Hutton, Secretary; Garth Nelson, Treasurer; Charyssa Cobb, Randy Crawford, Members at Large; Fritz Hudson, Minister, ex officio

Board Members Absent: Kate Thompson-Jewel, Greg Turosak, and Chris Wendt, Members at Large

Guests: Rob Harveland, PAC Team

Call to Order, Check-in and Chalice Lighting: Jerry called the meeting to order and shared chalice lighting words.

Agenda: Agenda was accepted by consensus.

Approval of Board minutes: Gail moved, Charyssa seconded to approve the minutes as amended to reflect Melissa Egger's attendance at the previous month's meeting. **Motion carried.**

Board Business:

1. Date for new member orientation for Garth, Chris, Kate
Jerry proposed using the July 19 board meeting as an orientation session. Information to include the *PowerPoint* from last year's board retreat; Jody to be included to cover logistics and procedures; as well as to invite any new committee or council chairs. The Board retreat, initially planned for August 19, will be held in September. Jerry will poll the Board for possible dates.

Rev. Luke will start mid-July, on-site August 1, 1st service Aug 13.

2. Rochester Indivisible Healthcare rental and waiver of fee
Jerry reviewed the Bylaws, Article X. Rochester Indivisible Healthcare had received a three-month rental fee waiver. Based on the organization's purpose, the Board approved the Social Justice Council recommendation (via email) to continue this practice. The PAC Team will review procedures pertaining to rental fees and, if necessary, recommend changes to policy and/or potential for bylaws language.
3. Invasive plants
The Board had previously received information from members of the Property Committee and property volunteers regarding invasive plants. There will be more discussion by the PAC Team and additional coordination for donations.
4. PAC-Team report
Gail reviewed the monthly PAC Team report.

Jerry proposed increasing the PAC Team by one member for continuity in the future and to make sure that we have sufficient coverage as Rev. Luke starts his ministry. The Board brainstormed possible names Jerry will start making some inquiries. Gail and Rob will continue this year.

5. Treasurer's report

- a. 2016 – 2017 year end – We had \$23,400 less expenses than budgeted. Finance Committee recommended these funds be put towards:
 - \$5,000 for major repairs
 - \$2,000 for the computer fund
 - \$2,000 for furnishings
 - \$500 to begin replenishing the Sabbatical Fund
 - Balance to be held as working capital to help with cash flow
- b. 2017 – 2018 budget – reviewed at the annual meeting.

6. Video Monitors

Jerry and Rev. Luke would like the installation on October 15 to be held at the church rather than offsite. If that occurs we will need plans to accommodate overflow. The board is in agreement to hold the installation here, the video monitors included in the initial JumpStarter list of purchases will be needed. **Motion** by Ann, second by Randy authorizing the installation of the monitors and the required electrical work from the JumpStarter Fund. Motion carried unanimously. Jerry will work with the Property Committee and Rob so that this work can happen as quickly as possible.

7. Interim evaluation

The Board reviewed the two documents (one prepared by Fritz and one prepared by Jerry). A future Board task will be the identification of an evaluation process for this new ministry. Rev. Fritz suggested the Board consider means of providing a support structure for Luke and greater attention to the church endowment.

8. Minister's Report

Fritz and Luke will meet to discuss the hand-off of duties. Pastoral care will be covered during July.

9. Acknowledge new Council/Committee Chairs

SJC: Marie Davidiak/Frank Druktainis;
Religious Education Council: Ramona Barr

10. Finance Committee Descriptions

The Board reviewed the proposed changes to the Finance Committee description. By consensus the Board accepted the description as amended.

11. Personnel Committee description

Fritz drafted proposed changes to the Personnel Committee description to better match current practice. The Board will postpone approval of the new language until after the Personnel Committee has an opportunity to meet with Rev. Luke.

Future tasks:

1. Endowment Committee
2. Personnel Committee revised description
3. Stewardship
4. Summer Board letter
5. Board orientation
6. Board retreat
7. Bylaws Committee

Next Meeting: Board orientation – July 19
Board meeting – August 16

Meeting adjourned

Respectfully submitted,
Ann Hutton, Secretary

