

Worship Committee

(formerly Religious Services Committee)

FUNCTION:

To work with the Minister in the coordination, creation, and implementation of worship services.

ORGANIZATION:

1. The Committee will be comprised of participants in the Worship Associate program. The Minister and Chair will recruit no fewer than five (5) and up to ten (10) Worship Associates.
2. The Chair is appointed by the Committee from among the members of the Church, and approved by the Board for a term of one (1) year, with up to three (3) consecutive terms.
3. The Minister and Director(s) of Music will meet with the Committee.

DUTIES:

1. To serve as Worship Associates, coordinating service preparation and assisting the Minister/presenter and Director(s) of Music/musicians in presentation of the service.
2. When the Minister is absent from the pulpit, schedule, plan, and execute Sunday morning services.
3. Work with Ushers and Audio Technicians during Sunday services.
4. Support the Director(s) of Music with the Church music program.
5. In consultation with the Minister and Director(s) of music, prepare and oversee the Worship Arts Committee budget.
6. In the event of an emergency during a service, the assigned Worship Associate and all other Worship Associates present will assist as needed.

MEETINGS AND REPORTS:

1. The Committee will meet monthly or as needed. The Committee will meet semi-annually with representatives from the Growth & Hospitality Council, Audio Technicians, Design Committee, and others.
2. Minutes of each meeting are prepared and distributed to Committee members and the Church office.
3. The Chair or a designee represents the Committee at Program Council meetings. Regular reports on Committee activities are to be made to the Program Council.
4. A list of Committee members will be submitted to the Board and Church office each September.
5. An annual budget will be submitted to the Finance Committee.
6. An annual report will be submitted in May for the Annual Meeting in June.