



**First Unitarian Universalist Church**

1727 Walden Lane SW  
Rochester, MN 55902  
282-5209 FAX: 252-4667

**Payment / Reimbursement  
Request**

<b>Payable To:</b>	
<b>Street Address:</b>	
<b>City, State, Zip:</b>	
<b>Phone Number:</b>	

<b>Approved By:</b>	
<b>Approval Date:</b>	
<b>Budgetary Account:</b>	
<b>Comments:</b>	

**\*\* RECEIPTS REQUIRED FOR REIMBURSEMENT \*\***

DATE INCURRED	DESCRIPTION	ITEM TOTAL

<b>Signature:</b>
<b>Date:</b>

<b>PAYMENT TOTAL:</b>	
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forms/ business/ reimbursement form 12-04



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forms/ business/ reimbursement ver. 12-04